**Key Actions and Deliverables to Achieve Institutional Goals**

**With your leadership team, identify your Year One Executive Order 1110 implementation goal statements.**

**Goal Statements for Year One of Executive Order 1110 Implementation:**

By Fall 2019, our institution will:

* \_\_
* \_\_
* \_\_
* \_\_

Work backwards from your goals for year one. Identify targets, data collection, deliverables, check-ins, adjustments, and communications. Include the person responsible if known.

|  | **Fall 2020** | **Summer 2020** | **Spring 2020** | **Fall 2019** |
| --- | --- | --- | --- | --- |
| **Targets**   * What milestones are required to meet your year-one goals? |  |  |  |  |
| **Deliverables**   * What needs to be developed? |  |  |  |  |
| **Data collection**   * What data will be collected? * Who will be responsible for collecting it? * When will the data be collected? |  |  |  |  |
| **Check-ins**   * When will you review data and note progress to the team? |  |  |  |  |
| **Adjustments**   * How will you decide what adjustments to make? |  |  |  |  |
| **Communications**   * When will you communicate progress and celebrate success? * How will this information be disseminated? |  |  |  |  |